

**OFFICIAL PROCEEDINGS OF THE BOARD OF  
TRUSTEES  
CITY OF LANSING  
EMPLOYEES' RETIREMENT SYSTEM**

Regular Meeting  
City Council Conference Room  
10th Floor, City Hall  
Lansing, MI

August 18, 2016  
Thursday, 8:30 a.m.

The Board met in regular session and was called to order at 8:35 a.m.

Present: Good, Kraus, Munroe, M. Parker, Wood. –5

Absent: Trustee Bernero, Dedic, D. Parker, Riley

Others: Karen E. Williams, Finance Department; Attorney Kenneth Lane, Clark Hill (representing the City Attorney's Office).

Trustee Mark Parker presided.

It was moved by Trustee Kraus and supported by Trustee Good to approve the Official Minutes of the Employees' Retirement System Board Meeting of July 21, 2016.

Adopted by the following vote: 5 - 0

There were no public comments.

Secretary's Report. 8 new member(s), 0 reinstatement(s), 0 refund(s), 0 transfers, 5 retired. Total active membership: 329. Total deferred: 72. 0 death(s). Refunds made since the last regular meeting amounted to \$0.00. Retirement allowances paid for the month of July 2016, amounted to \$1,916,136.33. Total retirement checks printed for the ERS System: 919. Total Retirement checks printed for both systems: 1651 . Eligible domestic relations orders received:0. Domestic relations orders pending: 0. Eligible domestic relations orders certified: 0.

There were no requests for regular age and service retirements.

Karen Williams reported that Applicant #2016-E0721 request for duty disability retirement is listed as pending. The Retirement Office is waiting for the applicant's documents to send to the medical director.

There were no requests for Non-Duty disability retirement.

Trustees Dennis Parker and Trustee Scott Dedic requested to be excused from the August meeting.

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It was moved by Trustee Wood and supported by Trustee Munroe to excuse Trustee Dennis Parker and Trustee Dedic from the August Employees Retirement System Board meeting.

Adopted by the following vote: 5 – 0.

Ms. Williams reminded members who wanted to attend the MAPERS Fall Conference to contact the Retirement Office. The Board will pay the single room rate for Trustees who are attending.

Trustee Mark Parker reported that the Due Diligence visit to Asset Consulting Group would be October 3 -4.

Ms. Williams indicated that the Retirement Office would research travel options and hotel arrangements for members to review.

Attorney Lane reported that the Employees Retirement System Ordinance is still being reviewed and updated by Human Resources. He also reported that he is working on a disability application withdrawal policy. Attorney Lane requested direction from the Board regarding if a member withdraws an application, would a department head be allowed to re-submit the application.

Attorney Lane distributed the “Frequently Asked Questions” revised draft document with the recommended changes by Angela Bennett.

Attorney Lane provided an update of HB5438. The bill was introduced in March 2016 and sent to committee. There has been no movement. However, there is a possibility for action during the lame duck session of the state legislature. The act creates a new definition of base pay that would only include salary. This base pay would be used for final average compensation computations. Attorney Lane reported that this change if enacted would occur January 1, 2017 and applies to all municipalities and political subdivisions. Employees under contract would not be required to use the new definition until their current contract expired or was renegotiated. Employees not under contract would use the state definition going forward.

Attorney Lane reported that the City Attorney’s Office has approved the Employees Retirement System Board request to review the employee contracts of retirees who have come back to work for the City. Some items may need to be redacted. Attorney Lane reminded the Board that the IRS code was still being reviewed and may be amended to provide a safe harbor for retirees as contract employees.

Karen Williams provided the Quarterly Expenses Report and Securities Lending Report for the month of July 2016.

It was moved by Trustee Wood and supported by Trustee Kraus to adjourn the meeting.

Adopted by the following vote: 6 – 0.

The meeting adjourned at 9:01 a.m.

Minutes approved on \_\_\_\_\_

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*Angela Bennett, Secretary  
Employees Retirement System*

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*Mark Parker, Vice Chairperson  
Employees' Retirement System*