

**OFFICIAL PROCEEDINGS OF THE BOARD OF  
TRUSTEES  
CITY OF LANSING  
EMPLOYEES' RETIREMENT SYSTEM**

Regular Meeting  
City Council Conference Room  
10th Floor, City Hall  
Lansing, MI

June 22, 2017  
Thursday, 8:30 a.m.

The Board met in regular session and was called to order at 8:35 a.m.

Present: Dedic, Good, Kraus, Munroe, D. Parker, M. Parker –6

Absent: Trustee Bernero, Houghton, Riley

Others: Karen E. Williams, Angela Bennett, Finance Department; Trustee Robert Rose, Police and Fire Retirement System Board; Attorney Kenneth Lane, Clark Hill (representing the City Attorney's Office).

It was moved by Trustee Good supported by Trustee Mark Parker to approve the Official Minutes of the Employees' Retirement System Board Meeting of May 18, 2017.

Adopted by the following vote: 6 – 0

It was moved by Trustee Kraus and supported by Trustee Good to approve the Official Joint Minutes of the Employees' Retirement System Board and Police and Fire Retirement Board of May 18, 2017.

Adopted by the following vote: 6 -0

Secretary's Report:

2 new member(s), 0 reinstatement(s), 0 refund(s), 0 transfers, 2 retired. Total active membership: 370. Total deferred: 71. 1 death(s) James White, (retired 3/8/1999 – T214, died 4/11/2017, age 72, no beneficiary. Refunds made since the last regular meeting amounted to \$935.61. Retirement allowances paid for the month of May 2017, amounted to \$1,907,974.96. Total retirement checks printed for the ERS System: 907. Total Retirement checks printed for both systems: 1642. Eligible domestic relations orders received:0. Domestic relations orders pending: 0. Eligible domestic relations orders certified: 0.

It was moved by Trustee Good and supported by Trustee Mark Parker to approve the following requests for Regular Age & Service Retirement:

Timothy J. Hundt (Public Service/UAW), 11 years of service credits, age 58, effective July 1, 2017. (From Deferred)

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It was moved by Trustee Good and supported by Trustee Mark Parker to approve the following requests for Regular Age & Service Retirement (continued):

Michael L. Rau (Public Service/UAW), 25 years, 3 months of service credits, age 50, effective July 14, 2017

James P. Young (Public Service/UAW), 19 years, 2 months of service credits, age 58, effective July 1, 2017 (From Deferred)

Adopted by the following vote: 6 - 0

There were no duty disability retirement requests.

There were no non-duty disability retirement requests.

It was moved by Trustee Good and supported by Trustee Mark Parker to approve the following request for Refund of Accumulated Contributions:

Yuriy Flit, T243 CTP, not vested, \$1,116.12  
Victoria Nevins, Park Police, not vested, \$6,474.30

Adopted by the following vote: 6 – 0

Karen Williams reported that the Retirement Office received notification from Trustee Houghton, and Trustee Riley stated that they would not be able to come to the meeting. The trustees requested to be excused from the June meeting.

It was moved by Trustee Dedic and supported by Trustee Good to excuse Trustee Houghton from the June meeting.

It was noted that Trustee Riley was Ex-Officio and not required to be excused.

Adopted by the following vote: 6 – 0.

Trustee Mark Parker gave his report of the MAPERS Annual Spring Conference. He discussed that actuarial workshop that featured Greg Stump. The workshop included discussion on life expectancy and its impact on contributions. Mr. Parker also attended workshops regarding smart-beta investments that are a cross between active and passive investments with lower fees. Mr. Parker also discussed the networking opportunities at the conference.

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Trustee Dennis Parker reviewed his attendance at the MAPERS Spring Conference. Trustee Parker provided an overview of the issues discussed in the workshops he attended that included the uncertainty in the political and economic environment, and non-funded liability.

Trustee Dedic also added that he attended MAPERS Spring Conference and he also reviewed the actuarial workshop with Greg Stump, Loomis Sayles discussion on the economy, political and health care uncertainty. Trustee Dedic also discussed MAPERS lobbyist who encouraged members, friends and family to get involved and contact their legislator regarding important issues that affect public pensions.

Karen Williams reported that the MAPERS Fall Conference was scheduled for September 16-19, 2017. Ms. Williams requested that member who wished to attend contact the Retirement Office.

Trustee Mark Parker announced that a Retirement Conference Meeting was scheduled following the Employees' Retirement System Board for the Education subcommittee.

There are no public comments.

Attorney Ken Lane updated the Board that the Retirement Ordinance is under review in the City Attorney's Office.

Attorney Lane reviewed the Policy regarding the purchase of service credits. The policy lists the procedure and makes clear that the member must be employed as a city employee to buy service credits. Attorney Lane wanted the obligation to be on the employee to meet the requirements of the purchase.

Attorney Lane updated the Employees Retirement System Board regarding Public Act 530 which amends Public Act 314 that requires pension and retirement health systems to provide an annual report to the State Treasurer's Office as of March 29, 2017. TMs. Bennett, Secretary of the Board submitted the annual report that includes the actuarial valuation and the year-end financial report. Attorney Lane reviewed the action list required to improve the funding level. This list will be forwarded to the State Treasury upon final review from the Secretary, legal counsel and the actuary.

Attorney Lane recommended that the members update the Employees Retirement System handbook at a future meeting.

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Karen Williams reported that one nominating petition had been received by Dennis Parker for the Employees Retirement System Board Trustee election. Karen Williams distributed a memo from the Secretary of the Board regarding the election of Mr. Dennis Parker as Trustee for the term ending..

**TO: Trustees, Employees Retirement System Trustee Board**

**Full-Time Permanent Employees who are members of the EMPLOYEES' RETIREMENT SYSTEM (Defined Benefit Plan)**

**FROM: Angela Bennett, Director of Finance**

**DATE: June 21, 2017**

**SUBJECT: Election – Board of Trustee – Retirement System**

The deadline for turning in nominating petitions for the term of office as Trustee of the Employees Retirement System Board was 4:00 p.m. on Thursday, June 15, 2017. One petition was received from Mr. Dennis Parker, and has been certified by the Secretary of the Board, Ms. Angela Bennett. Since there was only 1 candidate for this position, it **was not** necessary to conduct a Primary and General election for the office of Trustee.

Mr. Dennis Parker has filed a valid petition and is running unopposed, therefore, he has been declared the winner for the office of Trustee. Mr. Parker has been elected to the Employees Retirement System for the term ending June 30, 2021.

It was moved by Trustee Dedic and supported by Trustee Good to certify the election results for the Employees Retirement System Board Trustee position with term ending June 30, 2021.

Adopted by the following vote: 6 - 0

Karen Williams reported that the City Clerk's Office will provide begin providing orientation folders for new members of official Boards and Commissions.

Karen Williams provided dates for the due diligence visits to Wasatch, Franklin Templeton and Western Asset as recommended by Asset Consulting Group. Ms. Williams requested that member review the dates so it could be narrowed for planning purposes. The trip would be scheduled for November or December.

Attorney Lane reported that the City Attorney's Office was working on a report regarding their review of contract employees who have retired from the City of Lansing for Employees' Retirement System Board. The City Attorney's Office met with Human Resources and located 3 contracts that may require further review. Those contracts expire June 30, 2017. The Board has requested a copy of the report.

Karen Williams reported that the Chief Information Officer requested guidelines for establishing trustee portal or virtual laptop

Trustee Kraus commended that she just wanted portal access, some way that she could log in and review files and other Board documents.

Ms. Bennett stated there is a policy for current employees. She noted that legal counsel could check to see what is required for trustees.

Attorney Lane distributed the Medical Director Request for Proposal at the last meeting for Board review. The trustees expressed interest in coordinating the request for proposals for both boards.

Karen Williams reviewed the Investment Report and the Securities Lending Report for the month ending May 30, 2017. .

It was moved by Trustee Dedic and supported by Trustee Kraus to adjourn the meeting.

Adopted by the following vote: 6 – 0.

The meeting adjourned at 9:12 a.m.

Minutes approved on \_\_\_\_\_

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*Angela Bennett, Secretary  
Employees' Retirement System*

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*Dennis R. Parker, Vice Chairperson  
Employees' Retirement System*