

**OFFICIAL PROCEEDINGS OF THE BOARD OF
TRUSTEES
CITY OF LANSING
EMPLOYEES' RETIREMENT SYSTEM**

Regular Meeting
Council Conference Room
a.m.
10th Floor, City Hall
Lansing, MI

April 19, 2018
Thursday, 8:30

The Board met in regular session and was called to order at 8:32 a.m.

Present: Dedic, Kraus, Munroe, D. Parker, M. Parker, Sanchez-Gazella(8:34), Schor (8:35), Washington - 7.

Absent: Good

Others: Karen E. Williams, Angela Bennett, Finance Department; Attorney Ken Lane, Clark Hill (representing the Law Department).

It was moved by Trustee Kraus and supported by Trustee M. Parker to approve the Official minutes of the Employees' Retirement System Regular Meeting of March 22, 2018.

Adopted by the following vote: 7 – 0.

There were no public comments for items on the agenda.

3 new member(s), 0 reinstatement(s), 0 refund(s), 0 transfers, 0 retired. Total active membership: 400. Total deferred: 73. 1 death(s) Juanita Hunt, died April 10, 2018, age 79, spouse of Nonbargaining retiree. Refunds made since the last regular meeting amounted to \$0.00 Retirement allowances paid for the month of March 2018, amounted to \$1,928,887.43. Total retirement checks printed for the ERS System: 909. Total Retirement checks printed for both systems: 1652. Eligible domestic relations orders received:0. Domestic relations orders pending: 1. Eligible domestic relations orders certified: 0.

It was moved by Trustee Kraus and supported by Trustee Dedic to approve the following requests for regular age and service retirements:

Michael J. Pelot (District Court – NonBargaining), 10 years, 1 month of service credits, age 55, effective April 18, 2018. (From Deferred-65 points)

Patricia Layne (Police/Civilian – Teamster 243), 12 years, 7 months of service credits, age 60, effective May 1, 2018.

Adopted by the following vote: 7 -0.

There were no requests for duty disability retirements.

Karen Williams updated the Retirement Board regarding Applicant 2017-E0817 request for non-duty disability. The applicant was evaluated by the Medical Director. The medical director's report was received by the disability subcommittee for review.

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It was moved by Trustee Kraus and supported by Trustee Mark Parker to go into closed session to review the medical report for Applicant 2017-E0817.

Adopted by the following roll call vote: Yes: Dedic, Kraus, D. Parker, M. Parker, Sanchez-Gazella, Schor, Washington
No: 0.

The Employees Retirement System Board arose from closed session at 8:42a.m.

It was moved by Trustee Sanchez-Gazella and supported by Trustee Mark Parker to approve the non duty disability of Applicant 2017—E0817.

Adopted by the following vote: 7 -0.

There were no refunds of accumulated contributions.

Karen Williams distributed the 2018 Travel and Education Expenses Policy.

It was moved by Trustee Kraus and supported by Trustee Dedic to accept the 2018 Travel and Education Expenses policy.

Adopted by the following vote: 7 -0.

Karen Williams provided the dates for the following conferences: MAPERS Spring Conference, May19-22; ABS Investor Conference, May 9-10 and NCPERS Annual Conference, May 13-16.

Karen Williams distributed Attorney Lane updated the Employees' Retirement System Board regarding Tegrit's notification of its intent to switch hosting providers. Tegrit intends to be fully migrated off the old system May 1, 2018. The City's Information Technology Director reviewed the proposed change on behalf of the Board. He did not have a concern with the move to the new provider, but had some additional questions. Attorney Lane distributed a confidential memo that discussed security information. Attorney Lane recommended closed session if the members wished to discuss the security details.

Ms. Williams indicated that the Information Director had contracted Tegrit to address his questions and concerns. The Information Technology director informed the Retirement Office that Tegrit had addressed his concerns and requested that the Retirement Office test the revised website. The Retirement Office planned to test the site and get a confirmation to go forward from the Information Technology director.

Trustee Kraus expressed concern about the May 1, 2018 deadline and if the Board would get the confirmation needed in time from the Information Technology department.

Attorney Lane distributed the 2018 Employees' Retirement System Board budget.

Trustee Schor reported that he had received an email from the Information Technology Director indicated that he approves of the move to Rackspace, and is working with Tegrity regarding his security concerns for the website.

Angela Bennett reported that the City filed annual reports for its two pension systems and health care systems. The ERS system falls below the state's 60% threshold and the health care systems fall below the state's 40% threshold. Angela Bennett has submitted a waiver request to the State Department of Treasury that must be approved by City Council and the Mayor. Angela Bennett reviewed waiver that included the actuarial projections, collective bargaining changes and board's changes to its actuarial assumptions. The City also contributed an additional \$600,000 to the pension plan for the fiscal year. If the waiver is not approved, a corrective action plan will be created for review by the State Municipality Stability Board. The Treasury Department will evaluate communities that have underfunded status.

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Attorney Ken Lane reported that he requested, for the Joint meeting, a written memo from the City Attorney's Office regarding their review of the contract employees. Since June 30, 2017, all the contracts have been renewed and are compliant.

Attorney Lane indicated that he contacted his colleague for information on the Medical Director for the City of Detroit. The retirement system's medical director is a part of the Henry Ford Health System.

Karen Williams recommended sending out a request for information to MAPERS administrators.

Attorney Lane posed the two questions for the request for information: Who serves as the system's medical director? How long has the person or entity served as the medical director?

Ms. Williams reviewed the Monthly Investment Report and the Securities Lending report for the month of February 28, 2018.

It was moved by Trustee Kraus and supported by Trustee Good to adjourn the meeting.

Adopted by the following vote: 9 – 0.

The meeting adjourned at 9:06 a.m.

Minutes approved on _____

Angela Bennett, Secretary
Employees' Retirement System

Dennis R. Parker, Chairperson
Employees' Retirement System