

**OFFICIAL PROCEEDINGS OF THE BOARD OF
TRUSTEES
CITY OF LANSING
EMPLOYEES' RETIREMENT SYSTEM**

Regular Meeting
Via Zoom Meeting

September 8 2020
Tuesday, 9:30 a.m.

The Board met in regular session and was called to order at 9:30 a.m.

Present: Bahr, Cahill, Dedic, Fox, Kraus, Parker, Sanchez-Gazella, Schor, Spadafore, –
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Absent: 0

Others: Karen E. Williams, Human Resources Department; Attorney Aaron Castle,
(legal counsel).

It was moved by Trustee Spadafore and supported by Trustee Kraus to approve the
Official Joint Minutes of the Employees' Retirement System Board and the Police and
Fire Retirement System Board Meeting of August 18, 2020.

Adopted by the following vote: unanimous

There were no public comments.

Secretary's Report:

2 new member(s), 0 reinstatement(s), 0 refund(s), 0 transfers, 2 retired. Total active
membership: 483. Total deferred: 75. 2 death(s): Eleanor R. Joppie, Police/Civilian,
retired 4/16/1982, died 8/4/2020, age 98, no surviving beneficiary; Gerald F. Nestell,
Parks, retired 2/29/1992, died 8/22/2020, age 84, surviving beneficiary to receive 100%.
Refunds made since the last regular meeting mounted to \$0.00. Retirement allowances
paid for the month of August 2020, amounted to \$2,023,257.65. Total retirement checks
printed for the ERS System: 947. Total Retirement checks printed for both systems:
1705. Eligible domestic relations orders received: 0. Domestic relations orders pending:
0. Eligible domestic relations orders certified: 0.

Karen Williams explained that Mr. Hettich has requested to change his retirement date from
August 1, 2020 to August 15, 2020. He submitted an application for August 1, 2020, and did not
submit paperwork to change his date. He continued to work until August 15 retirement date.
The Retirement Office contacted the chair and legal counsel for direction.

Attorney Castle reviewed the situation and provided the following direction:

1. The Board will need to rescind its approval of his retirement as of 8/1/2020;
2. Mr. Hettich must submit new paperwork requesting his retirement be effective 8/15/2020 (or some
subsequent date);

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3. The Board must approve his new retirement date, including possibly deciding whether it is willing to waive the requirement that his application be submitted no less than 30 days prior to the effective retirement date; and

4. Mr. Hettich will have to repay all amounts he received from the Retirement System from 8/1 until his new retirement date.

Trustee Spadafore inquired if Mr. Hettich's new retirement was contingent on the four items listed by the legal counsel.

Attorney Castle opined that the retirement was contingent upon receipt of new paperwork, that the Board must waive the 30 day requirement and also that Mr. Hettich repay the system for the overage he received since August 1.

It was moved by Trustee Bahr and supported by Trustee Sanchez-Gazella to reconsider Mr. Jeffrey Hettich's request to rescind its approval for his retirement of August 1, 2020.

Adopted by the following; Unanimous

It was moved by Trustee Bahr and supported by Trustee Kraus to approve the request for regular age and service retirements:

Irene Bost, (District Court – Teamsters 243 District Court), 3 years, 6 months of service credits (PLUS reciprocal service of 16 years, 5 months from Ingham County for a total of 19 years, 5 months) age 59, effective October 3, 2020.

Jeffrey A. Hettich (Public Service – Teamsters 243 Supervisory), 18 years of service credits, age 61, effective August 15, 2020.

Adopted by the following roll call vote: Unanimous

There were no requests for duty disability.

There were no requests for non-duty disability.

There were no requests for requests for refund of accumulated contributions.

Attorney Castle also reviewed a memo distributed by Vanoverbeke, Michaud & Timmony, P.C. that discussed trustee election policies and procedure issues and challenges during the Coronavirus pandemic. He noted that the Employees' Retirement Board already had a policy in place that addressed electronic voting and other concerns.

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Karen Williams updated the Employees Retirement System Board regarding the Trustee Election. The deadline for turning in nominating petitions would be September 18. If necessary, primary and general election would be held in the following weeks. Members would be able to vote in person or by electronic ballots. Instructions on the elections would be posted.

Karen Williams reviewed the monthly investment report for the month ending August 30, 2020.

Trustee Kraus requested that Asset Consulting Group provide an update of the Board's real estate portfolio, at their next presentation.

Trustee Spadafore, as a point of order, requested that in the future, all votes be roll call, as recommended by the City Attorney and Attorney General.

It was moved by Trustee Bahr and supported by Trustee Kraus to adjourn the September Meeting of the Employees' Retirement System Board.

Adopted by the following vote: unanimous

The meeting adjourned at 9:03 a.m.

Minutes approved on 10/20/2020

*Robert Widigan, Secretary
Employees' Retirement System*

*Dennis R. Parker, Chairperson
Employees' Retirement System*