

# OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES CITY OF LANSING EMPLOYEES' RETIREMENT SYSTEM

Regular Meeting  
10<sup>th</sup> Floor City Council Conference Room

June 21, 2022  
Tuesday, 9:30 a.m.

The Board was called to order at 9:33 a.m.

Present: ERS: Bahr, Dedic (9:41a), Ebright, Kirkland, D. Parker, Schor – 6  
Absent: Garza (excused), Kraus (excused)

Others: Karen E. Williams, Human Resources Department; Attorney Aaron Castle, (legal counsel); Attorney Joseph Abood, City Attorney's Office.

It was moved by Trustee Bahr and supported by Trustee Kirkland to approve the Official Minutes of the Employees' Retirement System Board of May 26, 2022.

Adopted by the following vote: 6 – 0

## Secretary's Report:

8 new member(s), 0 reinstatement(s), 0 refund(s), 0 transfers, 2 retired. Total active membership: 497. Total deferred: 75. 2 death(s). Ramiro H. Sanchez, (Public Service – UAW), retired 1/18/2007, died 4/18/2022, age 68, beneficiary to receive 100%; John Luks, Jr., (Parks, retired 6/24/1988), died 5/13/2022, age 90, spouse to receive 100%. Refunds made since the last regular meeting amounted to \$0.00. Retirement allowances paid for the month of May 2022, amounted to \$2,021,932.74. Total retirement checks printed for the ERS System: 935. Total Retirement checks printed for both systems: 1708. Eligible domestic relations orders received: 0. Domestic relations orders pending: 0. Eligible domestic relations orders certified: 0

It was moved by Trustee Bahr and supported by Trustee Ebright to approve the following Request for Regular Age and Service Retirement:

Sheryl L Crawford (Information Technology – Teamster), 16 years, 1 months of service credits, age 58, effective June 1, 2022. (From deferred)

Adopted by the following vote: 6 - 0

There were no public comments.

Karen Williams reported the Applicant #2021-E1108 had seen the medical director. The medical report has been received and forwarded to the disability subcommittee. The disability subcommittee wanted additional time to review the report.

There were no requests for non-duty disability.

There were no requests for refund of accumulated contributions.

Karen Williams reported the 68<sup>th</sup> Annual IFEBP Conference would be held October 23-26 in Nevada.

It was moved by Trustee Bahr and supported by Trustee Kirkland to allow any trustee including the chairperson to attend the IFEBP Conference.

Adopted by the following vote: 6 – 0

Karen Williams reported that Trustee Garza and Trustee Kraus contacted the Retirement Office and requested to be excused from the June meeting.

Adopted by the following vote 6 – 0

Karen Williams provided retirement board April invoices (Northern Trust, MES) for approval in accordance with the authorized signer's policy.

It was moved by Trustee Bahr and supported by Trustee Ebright to approve the June Invoices of the Employees' Retirement System Board.

Adopted by the following vote: 6 – 0

Attorney Aaron Castle provided an overview of the Tegrit Group agreement. The revised agreement was formalized, signed, and placed on record with the Employees' Retirement System Board. Attorney Castle reviewed the service hours at the discounted rate for this year. Purchased service hours would not expire.

Attorney Castle reported that he has discussed the Disability Retirement Policy with Attorney Abood. Based upon those discussions, Attorney Castle has attempted to clarify information received that may trigger the need for a re-examination of a disability retiree. The Reciprocal retirement policy was also pending.

Attorney Castle reported that the Police and Fire Retirement Board voted for him to meet with City Administration within the next to week to finalize the duty disability policy.

Attorney Castle reported that Union Services Agency presented the Boards with several proposals for fiduciary liability insurance coverage at its May Joint Board meeting. At that time, USA represented that the proposals were binding for 30 days. Attorney Castle reviewed compared the policy terms from the proposals from Euclid and Ullico.

It was moved by Trustee Dedic and supported by Trustee Schor to select ULLICO proposal coverage at \$1 million and \$10,000 deductible.

Adopted by the following vote: 6 - 0

Karen Williams reported that the Joint Special Projects committee of the Employees' Retirement System and the Police and Fire Retirement System reviewed resumes for the temporary administrative support position. The committee selected and recommended to the Boards', Ms. Evangelina Hernandez.

Attorney Castle reviewed that the prior contract for when the Board had temporary administrative support. Attorney Castle informed the Board that the employee would be a City of Lansing contractor and fees for the contract would be charged to the Board.

Karen Williams indicated that the Joint Special Projects committee discussed that the position would be at between \$15 and \$20 per hour, up to 30 hours per week. The employee would be limited to the retirement system projects.

It was moved by Trustee Wood and supported by Trustee C. Wilcox to contract with the City of Lansing Human Resources to hire an administrative support employee at \$20 per hour, for six months, with the scope of work limited to retirement system project with reimbursement to Human Resources.

Adopted by the following vote: 6 - 0

Karen Williams provided the following report regarding the election for trustee to the Employees' Retirement System Board.

The deadline for turning in nominating petitions for the term of office as Trustee of the Employees' Retirement System Board was 4:00 p.m. on Thursday, June 2, 2022. One petition was received and certified by the retirement analyst, Karen E. Williams.

Since there is only 1 candidate remaining for this position, it **will not be** necessary to conduct a general election for the office of Trustee, Employees' Retirement System Board. Mr. Matthew Bahr filed a valid petition and would be running unopposed, therefore, in accordance with the Employees' Retirement System Board rules, he will be declared the winner for the position by the Board of Trustees at its June 21, 2022, meeting. Mr. Bahr's term will end June 30, 2026.

It was moved by Trustee Ebright and supported by Trustee Dedic to approve the accept the election results for the Employees Retirement System Board electing Mr. Matthew Bahr to the term ending June 30, 2026.

Adopted by the following vote: 6 - 0

Trustee Dedic requested to move the Employees' Retirement System Budget listed as pending to include the approved allocation for fiduciary liability insurance.

It was moved by Trustee Dedic and supported by Trustee Bahr to approve the annual Employees' Retirement System Budget for calendar year 2022.

Adopted by the following vote: 6 - 0

It was moved by Trustee Schor and supported by Trustee Bahr to adjourn the June Employees' Retirement System Board meeting.

Adopted by the following vote: 6 - 0

The meeting ended at 10:01 a.m.

Minutes approved on 7/19/2022

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*Desiree Kirkland, Secretary  
Employees' Retirement System*

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*Dennis R. Parker, Chairperson  
Employees' Retirement System*