

**OFFICIAL PROCEEDINGS OF  
THE BOARD OF TRUSTEES CITY OF LANSING  
EMPLOYEES' RETIREMENT SYSTEM**

Regular Meeting  
10<sup>th</sup> Floor, City Council Conference Room

December 19, 2023  
Tuesday, 9:30 a.m.

The meeting was called to order at 9:31 a.m.

Present: Trustee Bahr, Ebright, Garza, Jeffries, Kirkland, O'Leary, Parker, Schor - 8.  
Absent: Excused: Dedic, Kraus

Others present: Karen Williams, Human Resources Department; Attorney Aaron Castle, VanOverbeke, Michaud & Timmony, P.C.

It was moved by Trustee Bahr and supported by Trustee Ebright to approve the Official Joint Minutes of the Employee Retirement System Board and the Police and Fire Retirement System Board meeting of November 21, 2023.

Adopted by the following vote: 8-0

Secretary's Report

3 new member(s), 0 reinstatement(s), 0 refund(s), 0 transfers, 1 retired. Total active membership: 428. Total deferred: 68. 1 death(s) Gene P. King, (Public Service -Teamster, retired 5/1/1990), died 10/5/2023, age 91, no surviving beneficiary. Refunds made since the last regular meeting amounted to \$28,817,960. Retirement allowances paid for the month of November 2023, amounted to \$2,026,813.41. Total retirement checks printed for the ERS System: 923. Total Retirement checks printed for both systems: 1739. Eligible domestic relations orders received: 0. Domestic relations orders pending: 0. Eligible domestic relations orders certified: 0.

It was moved by Trustee Bahr and supported by Trustee Ebright to approve the following request for Regular Age and Service Retirement:

Darren Carter (Assessor's Office – T243 Supervisory), 27 years, 6 months of service credit, age 55, effective January 2, 2024.

Adopted by the following vote: 8 – 0

Ms. Williams reported that Applicant #2023 - E0621 has seen the medical director. The medical director has issued a report that has been forwarded to the disability subcommittee for review.

It was moved by Trustee Bahr and supported by Trustee O'Leary to recess the Employees' Retirement System Board meeting to allow the disability subcommittee to meet to review the medical report of Applicant #2023-E0621.

Adopted by the following vote: 8 -0

The Employees' Retirement System Board recessed at 9:36.

The Employees' Retirement System Board resumed at 9:40 a.m.

Karen Williams reported that the disability subcommittee met, reviewed the medical report, and had a recommendation for the Employees' Retirement System Board.

It was moved by Trustee Bahr and supported by Trustee O'Leary to deny the duty disability request of Applicant #2023-E0621 based upon the medical director's recommendation and to release a copy of the medical report to the applicant..

Adopted by the following vote: 8 -0

There were no requests for NonDuty Disability.

Karen Williams reported the membership fees for the International Federation of Employee Benefit Plans (IFEBP), \$597.59, NCPERS, \$305, and MAPERS \$200. The Board participates in the annual conferences presented by the organizations for training and education.

It was moved by Trustee Moore and supported by Trustee Wilcox to approve the membership fees for IFEBP, \$597.50, NCPERS, \$305 and MAPERS, 200 for the Employees' Retirement System Board.

Adopted by the following vote: 8 -0.

It was moved by Trustee Ebright and supported by Trustee Bahr to excuse Trustee Dedic and Trustee Kraus from the December Employees' Retirement System Board meeting.

Adopted by the following vote: 8 -0.

There were no public comments for items not on the agenda.

Ms. Williams provided the following invoices for approval: from Boomershine Consulting Group, \$1,225.00.

It was moved by Trustee Bahr and supported by Trustee Ebright to approve the payment. of the invoices for the month of December.

Adopted by the following vote: 8-0

Attorney Castle provided a legislative update regarding the Open Meeting Act amendment. Public Act 214 would permit public employee retirement and retiree health care boards to meet remotely. The public act would become effective on February 13, 2024. Attorney Castle indicated that the Board would need to adopt an electronic meeting attendance policy to comply with the amendment. Attorney Castle provided a sample policy for Board review.

Karen Williams provided an overview of the Retirement and Health Care Conference that was held in 2017. The Joint Retirement Board at the last meeting requested that Ms. Williams check appropriate dates and contact the Lansing Center regarding scheduling space for the Conference. Ms. Williams distributed a contract for review for September 12, 2024 to rent Ballroom 1-8 the Lansing Center.

Trustee Schor recommended the sponsorship be attained from the Retirement System vendors for the Conference. He inquired to legal counsel to check to see if there was any issue with requesting the sponsorships.

It was moved by Trustee Bahr and supported by Trustee O:Leary for the Employees' Retirement System to approve the Lansing Center Conference contract and pay the \$900 deposit for September 12, 2024 date.

Adopted by the following vote: 8 -0.

Karen Williams reported that the Employees' Retirement System Board received the actuarial report at its November meeting.

It was moved by Trustee Bahr and supported by Trustee Ebright to accept the actuarial report for the period ending December 31, 2022.

Adopted by the following vote: 8 -0.

Ms. Williams reviewed the Monthly Investment Report for the month ending November 30, 2023,

It was moved by Trustee Bahr and supported by Trustee Ebright to adjourn the Employees' Retirement System Board December meeting.

Adopted by the following vote: 8 -0

The meeting ended at 9:55 a.m.

Minutes approved on 1/16/2023.

---

*Desiree Kirkland, Secretary  
Employees' Retirement System*

---

*Dennis R. Parker, Chairperson  
Employees' Retirement System*

