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**Barb Byrum**  
INGHAM COUNTY CLERK

BRANCH OFFICE  
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Andy Schor for Lansing  
Committee # 46696  
PO Box 13073  
Lansing, MI 48901

November 1, 2017

**CAMPAIGN FINANCE REPORTING  
NOTICE OF ERROR OR OMISSION**

Please be advised that your committee is not in compliance with the Michigan Campaign Finance Act due to the failure to file amended campaign finance reports. **Please file the amended statements as outlined below with the Ingham County Clerk's Office by November 17, 2017.**

**2017 Pre-Primary Report**

Your 2017 Pre-Primary Campaign Statement reflects a transfer of \$90,000 from your Friends of Andy Schor Committee to your Andy Schor for Lansing Committee. If the transferred funds consisted of money received by the Andy Schor for Lansing Committee after the 2016 General Election the transfer must be accompanied by the names of contributors, using the "last-in-first-out (LIFO)" allocation method. Please amend your Campaign Statement to report the names, addresses, and amounts of the LIFO contributions on Schedule 1A, Itemized Contributions. Use the date of the transfer as the contribution date for each of the LIFO contributors. Include a cover letter with your Campaign Statement to specify the amount that was transferred into the committee and which date is being used for the transferred contributions. The amount allocated to each contributor must be applied against the contributor's \$2,000 per election cycle contribution limit to your committee Andy Schor for Lansing.

If the transferred money consisted of funds received by the Friends of Andy Schor Committee prior to the 2016 General Election the transfer should be reported by the Andy Schor for Lansing Committee as a line item lump sum amount on Schedule 1A-1, Other Receipts with the date of transfer indicated. No allocation will be necessary.

**Cover Page:** The committee name does not match the name listed on the statement of organization.

**Schedule 1A:** If the contribution type is marked fundraiser, the direct box must also be marked. Contributions must be attributed to one person only.

Page 113, Contribution 4, the complete employer name and address is required.

**Schedule 1-IK:** Vendor name and address is required for all in-kind contributions listed.

Page 134, Contributions 2 & 3, the cumulative totals are incorrect.

**Schedule 1F:** The name of the place where the activity was held is required, and the number of individuals attending or participating is required for all fundraisers reported. Please note the total cost of each fundraiser must include any in-kind contributions made in relation to the fundraiser such as food/drink purchases or venue rental costs.

**F2017-1419**

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CAMP \$0.00

Barb Byrum, Ingham County Clerk



## **2017 Post-Primary Report**

**Cover Page:** The committee name does not match the name listed on the statement of organization.

**Schedule 1A:** Page 6, Contribution 2, must include the full residential address of the contributor.  
Page 16, Contribution 3, must include the full residential address of the contributor.

## **2017 Pre-General Report**

**Cover Page:** The committee name does not match the name listed on the statement of organization.

**Summary Page:** Lines 18 & 20 cumulative totals are incorrect.  
Line 23 cumulative total is incorrect.

**Schedule 1A:** Page 6, Contribution 1, complete occupation & business address is required.

Page 9, Contribution 1, complete occupation & business address is required.

Page 18, Contribution 4, the PAC receipt box must be marked if contribution was from a PAC. Otherwise, complete name of contributor is required.

Page 25, Contribution 1, full name of contributor is required. The cumulative total should be \$450.

Page 28, Contribution 1, a candidate committee may not accept a contribution of money from a labor organization. If the contribution was from a registered PAC, the PAC receipt box must be marked and the committee name must be correct.

Page 33, Contribution 4, PAC receipt box must be checked.

Page 39, Contribution 4, PAC receipt box must be checked.

Page 41, Contribution 1, PAC receipt box must be checked.

**Schedule 1B:** Page 1, Expenditures 1–4 must include the purposes of the invoices. Appendix L of the Candidate Committee Manual is attached for review of appropriate purposes.

You may file the amended statements in person at either our Mason or Lansing office, or by mail, fax, or email to:  
Ingham County Clerk Barb Byrum

P.O. Box 179

Mason, MI 48854

Fax: 517-676-7254 or Email: [InghamClerk@ingham.org](mailto:InghamClerk@ingham.org)

If you have any questions, please contact me at (517) 676-7255.

Sincerely,



Elizabeth Kane

Elections/Clerk Coordinator

# MANUALS: AppendixL

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## Appendix L

### INDEPENDENT CONTRACTORS

#### Media Buyers and Other Vendors Purchasing Goods for the Committee

A Committee that contracts with an agent or an independent contractor to make expenditures on its behalf must disclose the expenditures made to and by the agent or independent contractor as detailed below.

- Agents and independent contractors typically employed by committees are: political consultants; public relations consultants; political consulting firms; public relation firms; media buyers; advertising agencies; and marketing firms.
- Services typically provided to Committees by agents and independent contractors are: purchasing radio and television time; producing radio and television spots; producing or purchasing still photographs; producing or purchasing printed materials; producing or purchasing buttons, hats, bumper stickers, and other campaign materials; conducting polls and surveys; purchasing mail lists; conducting direct mail activities; and employing temporary help.

**Expenditures by Committee to An Agent or Independent Contractor** The total of each expenditure made by a Committee to an agent or independent contractor must be reported on the appropriate schedule of the campaign statement that covers the reporting period in which the expenditure was made.

**Expenditures Made by An Agent or Independent Contractor on Behalf of a Committee** In addition to the above, any expenditure made by an agent or independent contractor on behalf of a Committee must be disclosed with the campaign statement that covers the reporting period in which the expenditure was made if:

- 1)the expenditure is one that the committee would have made itself, or
- 2)the expenditure was made to a subcontractor supplying services to the agent or independent contractor.

To enable committees to meet this disclosure requirement, the *Campaign Finance Act, MCL 169.243 [1]*, requires agents and independent contractors working for a committee to provide the committee with a listing of the expenditures made on the committee's behalf. Agents and subcontractors are not required to provide an accounting of funds received from a committee that are taken as a profit or used to meet normal operating expenses. Expenditure listings supplied to a committee by an agent or independent contractor must list the name and address of each individual or business that received more than \$50.00 through a single expenditure or through a

series of expenditures made by the agent or independent contractor during the campaign statement reporting period, the purpose and amount of each expenditure, and the date each expenditure was made. Single or cumulative expenditures of \$50.00 or less made by an agent or independent contractor to an individual or business during the campaign statement reporting period can be shown as a lump sum. If the independent contractor sub-contracts the work to another person, itemization is also required from the sub-contractor to report the names and addresses, dates and amounts for expenditures made by the sub-contractor on behalf of the Committee.

## Links

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1. [legislature.mi.gov/doc.aspx?mcl-Act-388-of-1976](http://legislature.mi.gov/doc.aspx?mcl-Act-388-of-1976)

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